

Bank Reconciliation Worksheet:

**Balance per bank** \_\_\_\_\_

**Add: Deposits in transit** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Subtract: Outstanding checks**

**Check#:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Adjusted Balance per bank**

**Balance per books:** \_\_\_\_\_

**Subtract: Bank charges** \_\_\_\_\_

\_\_\_\_\_

**Adjusted Balance per books**



*Must Match*





## REGISTRATION RECONCILIATION FORM

Registration Date	Region/ Area/ Section	Registration Location
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>

<b>Checks</b>		<b>Total</b>	<b>Reg Fees</b>	<b>Sponsors</b>	<b>Equip</b>	<b>Other</b>
Total Number of Checks	<input style="width: 100%;" type="text"/>	Value of Checks	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
		(a)				

<b>Cash Receipts</b>		<b>Total</b>	<b>Reg Fees</b>	<b>Sponsors</b>	<b>Equip</b>	<b>Other</b>
Total number of cash receipts	<input style="width: 100%;" type="text"/>	Value of cash receipts from receipt book	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
		(b)				
	Beginning cash balance	<input style="width: 100%;" type="text"/>				
		(c)				

	<b>Total</b>	<b>Reg Fees</b>	<b>Sponsors</b>	<b>Equip</b>	<b>Other</b>
Deposit	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
		(a) + (b) + (c)			

<b>Charges</b>		<b>Total</b>	<b>Reg Fees</b>	<b>Sponsors</b>	<b>Equip</b>	<b>Other</b>
Total Number of Charges	<input style="width: 100%;" type="text"/>	Value of Charges	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>

Total player registration forms	<input style="width: 100%;" type="text"/>
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<input style="width: 100%; height: 100%;" type="text"/>	<input style="width: 100%; height: 100%;" type="text"/>	<input style="width: 100%; height: 100%;" type="text"/>
Print Name	Signature of treasurer or designee	Date
<input style="width: 100%; height: 100%;" type="text"/>	<input style="width: 100%; height: 100%;" type="text"/>	<input style="width: 100%; height: 100%;" type="text"/>
Print Name	Signature of treasurer or designee	Date
<input style="width: 100%; height: 100%;" type="text"/>	<input style="width: 100%; height: 100%;" type="text"/>	<input style="width: 100%; height: 100%;" type="text"/>
Print Name	Signature of treasurer or designee	Date

<b>REGISTRATION PAYMENTS TO NSTC</b>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
	Date	Payment	Num of Players
	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
	Date	Payment	Num of Players
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	
Date	Payment	Num of Players	
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	
Date	Payment	Num of Players	

<b>Tax ID</b>	<b>Check#</b>	<b>Date</b>	<b>Amount</b>	<b>Payee</b>	<b>Address</b>	<b>City</b>	<b>State</b>	<b>Zip</b>	<b>Phone</b>	<b>Region</b>
546-57-8254	2457	1/22/09	\$ 650.00	River City Security	951 Greenback Ln.	Citrus Heights	CA	95678	916-874-7822	1111
92-0042578	2489	2/3/09	\$ 755.00	A-1 Park Maintenance	701 Elkhorn Blvd.	Rio Linda	CA	95852	916-852-4512	1111
254-74-2145	2547	3/12/09	\$ 450.00	Ballinger Web Design	8448 Main St.	Antelope	CA	95843	916-622-2746	1111
108-98-1111	2556	5/26/09	\$ 800.00	Hopelian Law Firm	755 Third St.	Roseville	CA	95747	916-568-2880	1111
123-34-4567	2589	9/15/09	\$ 925.00	Linsky Maintenance Services	412 Soccer Dr.	Saratoga	CA	95070	916-845-7456	1111
987-76-6543	2602	9/28/09	\$ 750.00	Kenny Rhodes	244 Edgewood Rd.	Redwood City	CA	94062	916-366-5911	1111
456-78-1234	2665	10/6/09	\$ 855.00	Alan Matré, CPA	P.O. Box 494	N. Highlands	CA	95660	916-296-6845	1111